

RC 22 CONSTITUTION (Revised 2/2021)

I. Name

This organization shall be known as New York State United Teachers (NYSUT) Retiree Council 22 (RC 22).

II. Purposes

- A. To promote the best interest and welfare of NYSUT retirees
- B. To promote mutual assistance and cooperation with other organizations with which it is associated
- C. To promote the aims and objectives of NYSUT and its national affiliates
- D. To promote quality education in New York State
- E. To promote social interaction among NYSUT retirees
- F. To elect Delegates to affiliate organizations

III. Affiliations

This organization is affiliated with the New York State United Teachers and its state and national affiliates.

IV. Membership

Membership in this organization shall be consistent with the NYUSUT definition of a member.

V. Participation Fee

- A. The annual fee of the NYSUT Retiree Council shall be proposed by the Board of Directors and shall be based upon a financial report to be submitted by the Treasurer in order to conform with Article II.
- B. Fees will be collected from constituted retiree chapters or paid directly to this Council by those who do not have a retiree chapter.

VI. Officers

- A. The officers of NYSUT Retiree Council 22 shall be President, Vice President, Secretary, and Treasurer.
- B. Duties of President - The President shall:
 1. Be Chief Executive Officer (CEO) of RC22, administer all affairs and execute all policies of the organization
 2. Preside at all meetings of the Executive Board and general membership
 3. Represent the organization with all external groups

4. Appoint and establish the function of all committees with the approval of the Executive Board
5. Call regular and special meetings of the Executive Board and General Membership
6. Serve as first delegate with all affiliated organizations
7. Communicate regularly with all members of RC 22
8. Fulfill such other duties as the office requires and which are consistent with the Constitution

C. Duties of the Vice President

The Vice President shall assume the duties and responsibilities of the President in his/her absence and shall perform such other duties as the President may delegate.

D. Duties of the Secretary

The Secretary shall perform those duties usual to the office, and such other duties that may be required by the President of Executive Board

E. Duties of the Treasurer

The Treasurer shall perform those duties usual to the office, and such other duties that may be required by the President of Executive Board

F. Nominations

1. A Nominating Committee composed of three (3) members who are not running for office shall be appointed by the President in March of each year in which elections are scheduled
2. The Nominating Committee shall propose a slate of officers and delegates for election
3. Notwithstanding (1) and (2) above, each member shall be given reasonable opportunity to nominate candidates for office
4. Notice of the office to be filled, the right to make nominations, and the time, place, and proper form for submission of nominations shall be distributed in writing to all members well in advance of the election
5. Any member of RC 22 in good standing is eligible for nomination to office

G. Elections

1. Written notice announcing the time and place of elections shall be emailed or mailed to each RC 22 member at least fourteen (14) days prior to the election
2. Elections for officers and delegates shall be by secret ballot at this meeting
3. All officers and delegates shall be elected every three (3) years
4. The Secretary shall preserve all election records, including the ballots for a period of one (1) year
5. If the Election is held at a virtual meeting, all members in attendance will be polled in secret for contested seats OR mailed a secret ballot for contested seats only, to be returned to the Election Committee for tallying.

H. Terms of Office

Duly elected officers and delegates shall serve a three (3) year term beginning July 1

I. Vacancies

1. If the Office of President becomes vacant, the Vice President shall assume that office
2. If any other office becomes vacant, the President shall appoint an RC 22 member in good standing to hold that office until the next election by the General Membership

VII. Executive Board

- A. The Executive Board of Retiree Council 22 shall be composed of the duly elected officers, the NYSUT Representative Assembly Delegate(s), and Alternate from this Council, one (1) Representative from each of the participating Retiree Chapters in RC 22, and Chairpersons of Standing Committees
- B. Duties – Executive Board Members shall:
 1. Approve an annual budget
 2. Act upon expenditures as may be required
 3. Interpret any By-Laws
 4. Act on policy matters for the organization between the meetings of the General Membership
 5. Make policy recommendations to the membership for their consideration
 6. Perform all other duties as enumerated in the Constitution
- C. The Executive Board shall meet at least quarterly during the year; a quorum consists of a majority of the Executive Board

- D. Special meetings may be called by the President or by petition of a majority of the Executive Board

VIII. Delegates to Representative Assemblies

- A. Representatives to the NYSUT Representative Assembly and national governance bodies shall be elected by secret ballot in a manner consistent with the law and with the Constitution and By-Laws of the appropriate state and national organizations
- B. The election for Delegate(s) and Alternate shall be by secret ballot for term of three (3) years

IX. General Membership Meetings

- A. Meetings of the General Membership may be called by the President by a majority of the Executive Board or by petition of ten (10) percent of the membership
- B. Membership meetings shall be held no less than twice a year
- C. A quorum at a General Membership meeting shall consist of a minimum of five (5) members in good standing who are present at the meeting either in person or virtually
- D. Members shall be given no fewer than fourteen (14) days notice for general meetings

X. Protection of Rights of Members

- A. Every member of this organization shall have equal rights and privileges to nominate candidates, to hold office, to vote in elections or referenda, and to attend membership meetings and Executive Board meetings
- B. This organization shall show no discrimination toward any individual or group of individuals based on sexual orientation/gender identity, religion, race, national origin or political activities and beliefs

XI. Amendments

- A. An amendment to this Constitution may be proposed by a majority of the Executive Board or by submission of a written petition, signed by at least ten (10) percent of the membership, to the President
- B. A proposed amendment must be distributed in writing to each member at least thirty (30) days before the ratification vote
- C. A proposed amendment must be ratified by at least a two thirds (2/3) vote at a General Membership meeting

XII. Parliamentary Authority

Meetings of all duly constituted bodies of the organization shall be governed by *Robert's Rules of Order*, except as otherwise provided in the RC 22 Constitution